



Canons High School
& Sixth Form

Staff Calendar 2009 - 2010



Canons High School
& Sixth Form

Shaldon Road, Edgware, Middlesex. HA8 6AN
Tel: 020 8951 5780 Fax: 020 8731 1460

School Term Dates

Autumn Term 2009

Thursday 3rd September - Friday 18th December

Half Term

Monday 26th October - Friday 30th October

Spring Term 2010

Monday 4th January - Thursday 1st April

Half Term

Monday 15th February - Friday 19th February

Summer Term 2010

Monday 19th April - Friday 23rd July

May Day Bank Holiday Monday 3rd May

Half Term

Monday 31st May - Friday 4th June

Training Dates 2009 - 10

3rd September 2009	School Closed
4th September 2009	School Closed
23rd October 2009	School Closed
1st April 2010	School Closed
2nd July 2010	School Closed

School Day

Briefing	8.35 - 8.45
REGISTRATION	8.45 - 9.00
Period 1	9.00 - 9.50
Period 2	9.50 - 10.40
BREAK	10.40 - 11.00
Period 3	11.00 - 11.50
Period 4	11.50 - 12.40
LUNCH	12.40 - 13.25
Period 5	13.30 - 14.20
Period 6	14.20 - 15.10
School Day Ends	15.10

Weekly Routines

Monday	Staff Briefing	8.35 - 8.45
	Year 8 Assembly	
Tuesday	Department Briefings	8.35 - 8.45
	Year 9 Assembly	
Wednesday	Staff Briefing	8.35 - 8.45
	Year 10 Assembly	
Thursday	Year Team Meetings	8.35 - 8.45
	Year 11 Assembly	
Friday	Staff Briefing	8.35 - 8.45
	Year 12 & 13 Assembly	
A Week	PSHCE - Wednesday	Period 5
B Week	PSHCE - Various	

SLT

Tuesday 15.30—18.00

A Week 11.00-11.50
B Week 11.50-12.40

Diary Mtg Mondays 8.15 –8.35

Pastoral Mtg Fridays 8.00-8.35

Staff Meeting

7th September 2009
12th October 2009
7th December 2009
25th January 2010
29th March 2010
17th May 2010
12th July 2010

Middle Leaders

14th September 2009
23rd November 2009
11th January 2010
15th March 2010
10th May 2010
5th July 2010

Teacher Learning Communities

21st September 2009
30th November 2009
18th January 2010
22nd March 2010
26th April 2010
3rd May 2010
28th June 2010

Departments

28th September 2009
19th October 2009 Moderation
16th November 2009
4th January 2010
8th February 2010 Moderation
8th March 2010
4th May 2010
24th May 2010 Moderation
21st June 2010

Year Teams

5th October 2009
9th November 2009 UIEP start
14th December 2009 UIEP review
1st February 2010 UIEP ends
1st March 2010 UIEP start
19th April 2010 UIEP review
17th May 2010 UIEP end
14th June 2010 UIEP review
19th July 2010 UIEP review

Data Entry Point (DEP)

19 October—2nd November 2009
8 February—22nd February 2010
24th May—7th June 2010

SE Focus

11 September 2009
22 October 2009
17 November 2009
8 January 2010
9 March 2010
19 March 2010
26 March 2010
11 May 2010
11 June 2010
22 June 2010

Notes:



SEPTEMBER 2009

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3 Staff Training Day— School Closed for Students	4 Staff Training Day—School Closed for Students	5	6
A	7 Autumn Term Starts (for Students) SOW to Line Mgrs d/line 6th Form Induction 8.45–11.00 6th Form Enrolment 8.45 Yrs 8,12 & 13 11.00 Yrs 9,10,11 13.30 Start of Lessons 15.30 Staff Mtg	8 Yr8 Science Exams (to 11/9/09) 15.30 SLT 17.00 –18.00 e-safety for parents	9 6th Form teaching begins 15.45-17.45 MA session at BWHS	10 15.30-16.30 ELT	11 SE Focus—Outcomes—Yr 11, 12, 13 d/line	12	13
B	14 Drama paper 1.1 wk1 15.30 Middle Leaders	15 6th Form Team Building at Hillingdon Yr 10 @ Imperial College—Science Residential 15.30 SLT 15.30-16.30 E-learning Strategy Group Mtg	16	17 18.30-19.30 Yr12—New 6th Form Parent's Info Eve	18 UCAS subject reference d/line Yr 8 CATS	19 Navaratri (start) Rosh Hashanah	20
A	21 Eid-ul-Fitr LINK applications & interviews start –2 weeks Drama paper 1.1 wk2 15.30 TLCs	22 Autumn Equinox 12.40 Support Staff meeting with Head 15.30 SLT	23 Team Building Day for Yr 8s 15.45-17.45 MA session at CHS 17.00 –18.00 e-safety for parents	24 15.30-16.30 ELT 18.00 Gov Curr and Sch Imp	25 European Day of Languages DIP/YIP Team d/line 9.00-12.40 Yr12 Psychology Trip	26	27
B	28 Yom Kippur Drama paper 1.1 wk3 Yr 11 Coastal (Geog) Trip 15.30 Dept Mtg	29 15.30 SLT 17.00 Gov, Finance & Premises Cmtee 18.00 Gov Staff & Pupils	30 School Photographs (tbc) Yr12 Theatre Trip @ Dominion Theatre				



OCTOBER 2009

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
B				1 17.00 – 18.00 e-safety for parents	2 6th Form review d/line	3 Sukkot	4
A	5 Drama paper 1.1 wk4 15.30 Year teams	6 Yr 11 Royal College of Art 15.30 SLT	7 12.40 School closes for Open Eve 18.00-21.00 Open Eve for prospective Yr7s and 8s	8 10.40 Late start for students 15.30-16.30 ELT	9 UCAS referees reference d/line	10	11
B	12 Whole School Review week 9.30-10.30 Open morning for prospective parents 15.30 Staff Mtg/Training	13 St Edward's Day 9.30-10.30 Open morning for prospective parents 15.30 SLT 17.00 – 18.00 e-safety for parents	14 Yr 12/13 R C Surgeons trip 15.45-17.45 MA session at CHS 18.30-20.30—6th Form Open Evening for Yr 11s	15	16	17 Diwali	18
A	19 Whole School Review week Data entry point (opens) Drama paper 1.2 wk1 15.30 Dept Mtg	20 15.30 SLT	21 pm Event involving Middle Schools	22 SE Focus—Provision d/line—work scrutiny and h/work review (HOD/HOY) Yr 12/13 Auschwitz Visit 15.30-16.30 ELT 18.00 Gov Curr & Sch Imp	23 Staff Training Day—School Closed for Students	24	25 British Summertime Ends (clocks go back)
	26	27	28 HALF TERM	29	30	31 Hallowe'en	



NOVEMBER 2009

Mon

Tue

Wed

Thu

Fri

Sat

Sun

1

All Saints' Day

2

All Souls' Day
B'day of Guru Nanak
Drama paper 1.2 wk2
Data entry point (closes)

3

Yr11 Rivers (Geog) Trip
15.30 SLT
17.00 Gov Pay Cmttee
18.00 Full Governors

4

Yr 10 Zoo visit—Biology

5

Guy Fawkes Night
SLT/HOYs DEP Analysis

6

LINK training day tbc

7

8

Remembrance Sunday

B

9

Drama paper 1.2 wk3
15.30 Year Teams

10

15.30 SLT

11

Armistice Day
Yr 12/13 Conference
15.45-17.45 MA session at
BWHS

12

15.30-16.30 ELT

13

14

15

A

16

Yr11 Mocks (to 27/11/09)
Drama paper 1.2 wk4
15.30 Dept Mtg

17

SE Focus—Outcomes data
entry 1 HoD/HoY
12.40 Support staff
meeting with Head
15.30 SLT

18

MA tutorial at CHS

19

Yr10/11 Core Science
17.00-20.00 6th Form PTCE
(6th Form Centre)

20

21

22

B

23

Yr11 Mocks (to 27/11/09)
15.30 Middle leaders

24

15.30 SLT
15.30-16.30 E-learning
Strategy Group Mtg

25

26

15.30-16.30 ELT

27

Yr 9 IEP completed
Yr 10 IEP completed
A Level Chem trip to
Natural History Museum

28

Eid-ul Adha

29

A

30

St Andrew's Day
Drama paper 2 starts
A Level Bio trip to Natural
History Museum
15.30 TLCs

B



DECEMBER 2009

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
B		1 15.30 SLT World AIDS Day	2 Yr 11 PSHCE Day—Careers and Post 16 Pathways 15.45-17.45 MA session at CHS	3 17.00-20.00—Yr 10 PTCE 18.00 Gov Curr & Sch Imp	4 LINK Training Day tbc	5	6
A	7 15.30 Staff Mtg/Training	8 15.30 SLT	9 15.45-17.45 MA session at BWHS 17.00 Gov. F&P 18.00 Gov. Staff & Pupils	10 Yr 10 Visit to Tate Modern	11	12 Hanukkah	13
B	14 Production—Tech Set up 15.30 Year Teams	15 Production Dress Rehearsal 12.40 Support staff Xmas lunch 15.30 SLT	16 13.30 Production Matinee—middle schools 19.30 Production—1st night	17 13.30 Rehearsals 19.30 Production—2nd night	18 Al-Hijira Last Day of Autumn Term	19	20
	21 Winter Solstice—Yule	22	23	24 Christmas Eve	25 Christmas Day	26 Boxing Day	27 Ashura
	28	29	30	31 New Year's Eve			



JANUARY 2010

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1 New Year's Day	2	3
A	4 Spring Term Starts Yr 11 Mock results onto SIMS d/line 15.30 Dept Mtg	5 Yr10 Rivers Trip 15.30 SLT	6 Epiphany	7 Christmas Day (Eastern Orthodox) Yr 11 Mock results assembly 15.30-16.30 ELT	8 SE focus: Outcomes Y11 mock exams HoD/HoY LINK Training Day tbc	9	10
B	11 Yr 10 Annual Reviews start 15.30 Middle leaders	12 Yr10 Rivers Trip 15.30 SLT 15.30-16.30 E-learning Strategy Group Mtg	13 15.45-17.45 MA session at CHS	14 Makar Sankrant Yr10/11 Additional Sci – Biology 17.00-20.00 Yr9 PTCE	15 Yr8 IEP Completed Yr11 IEP Completed	16	17
A	18 Yr 10/11 Additional Sci – Chemistry 15.30 TLCs	19 Yr10 Rivers Trip 12.40 Support staff meeting with Head 15.30 SLT	20 Yr10/11 Additional Sci – Physics	21 Yr11 IAG sessions 18.00 Gov Curr & Sch Imp	22	23	24
B	25 St Paul's Day 15.30 Staff Mtg/Training	26 15.30 SLT	27 Holocaust Memorial Day MA tutorial at CHS 18.00 Gov Staff & Pupils	28 Yr10 PA trip-Blood Brothers 15.30-16.30 ELT	29	30 Tu B'Shevat	31





FEBRUARY 2010

A

Mon

1

15.30 Year Teams

Tue

2

15.30 SLT
17.00 Gov Pay Cmttee
18.00 Full Governors

Wed

3

15.45-17.45 MA session at BWHS

Thu

4

Yr10 Zoo visit—Biology

Fri

5

Sat

6

Sun

7

B

8

Data entry point (opens)
15.30 Dept Mtg

9

15.30 SLT

10

Yr11 R C Surgeons trip

11

15.30-16.30 ELT

12

13.30 Drama coursework final deadline
Closing date for 6th Form Applications

13

14

St Valentine's Day

Chinese New Year - Tiger

15

16

Shrove Tuesday

17

Ash Wednesday

18

19

20

21



HALF TERM

A

22

International Mother Language Day
Yr 11 annual review start
Data entry point (closes)

23

15.30 SLT

24

Yr10 PSHCE Day—Sex, Drugs, etc

25

SLT/HOY DEP Analysis

26

B'day of Prophet Mohammed

27

28

Holi
Purim



MARCH 2010

	Mon 1	Tue 2	Wed 3	Thu 4	Fri 5	Sat 6	Sun 7
B	St David's Day 15.30 Year Teams	15.30 SLT	Yr10/11 Core Science 15.45-17.45 MA session at CHS 16.30 Drama Exam Preview	15.30-16.30 ELT 17.00-20.00 Yr11 PTCE	Yr10/11 French Trip →		
A	8 Whole School Review week 15.30 Dept Mtg	9 SE Focus— Outcomes data entry 2(HOD/HOY) 12.40 Support Staff meeting with Head 15.30 SLT	10 15.45-17.45 MA session at CHS 17.00 Gobs. F & P 18.00 Gov Staff & Pupils	11 AS/A2 Results 18.00 Gov Curr & Sch Imp	12 Yr12/13 Visit to Stratford	13	14 Mother's Day
B	15 Whole School Review week 15.30 Middle leaders	16 15.30 SLT 15.30-16.30 E-learning Strategy Group Mtg	17 St. Patrick's Day	18 15.30-16.30 ELT Yr9 Upper School courses evening (option choices)	19 SE Focus—Provision d/line for work scrutiny & h/work review (HOD/HOY)	20 Spring Equinox	21
A	22 Yr10 Mock Exams— 31/3/10 Yr11 Art GCSE final exam 15.30 TLCs	23 Yr11 Art GCSE final exam 15.30 SLT	24 MA Tutorial at CHS	25 Yr 9 IAG 17.00-20.00 6th Form PTCE (6th Form Centre)	26 Yr9 IAG SE Focus— Outcomes—Yrs 12 & 13 Jan modules	27	28 Palm Sunday British Summertime Starts (clocks go forwards)
B	29 Yr10 Mock Exams— 31/3/10 Yr 11 Drama Exam Day 1 15.30 Staff Training/Mtg	30 Passover (1st day) Yr 11 Drama Exam Day 2 15.30 SLT	31 Last Day of Spring Term (for Students)				



APRIL 2010

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
B				1 Maundy Thursday End of Term Staff Training Day - School Closed for Students D/line for final marking of GCSE coursework	2 Good Friday	3	4 Easter Sunday
	5 Easter Monday	6 Passover (final day)	7	8	9	10	11
	12	13	14 B'day of Guru Nanak	15	16	17	18
A	19 Summer Term Starts LINK Poster Contest starts- 2 wks Yr 8 Hums Trip Yr 10 Work Exp x 2 weeks 15.30 Year Teams	20 15.30 SLT Student information 1st choice (Post 16) Yr8 Hums Trip	21 15.45-17.45 MA session at BWHS	22 17.00-20.00 Yr8 PTCE	23 St. George's Day	24	25
	26 Yr 10 Work Exp x 2 weeks Yr10 Mock results onto SIMS MFL Oral Exams 15.30 TLCs	27 15.30 SLT	28 17.00 Gov, Finance & Premises Cmttee	29 Yr 9 Hums/RE Holocaust Day—event with ext speakers 15.30—16.30 ELT	30		
B							



MAY 2010

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1	2
A	3 May Day Bank Holiday	4 Yr 9 INSIGHT KS3 tests Yr 8 Annual Reviews Start Yr12 Unit 2 Day 1: Text in Perf Acting Exams (tbc) 15.30 SLT 15.30 Dept Mtg	5 Yr10 Results Assembly Yr12 Unit 2 Day 2: Text in Perf Acting Exams (tbc) 15.45-17.45 MA session at CHS 17.00 Gov F&P 18.00 Gov Staff & Pupils	6	7 Dof E Bronze Expedition	8	9
B	10 15.30 Middle Leaders	11 SE Focus—Outcomes—Yr10 Mocks (HODs/HOYs) 12.40 Support Staff meeting with Head 15.30 SLT 15.30-16.30 E-learning Strategy Group Mtg	12	13 18.30 Graduation - KP Centre	14 Yr8 IMAX (ICT) Trip Yr10 Work Experience Conf	15	16
A	17 15.30 Staff Mtg/Training	18 15.30 SLT 18.00 Full Governors (inc Budget)	19 Shavuot 15.45-17.45 MA Presentation at BWHS	20 15.30-16.30 ELT 18.00 Gov Curr & Sch Imp	21 Yr10/11 Additional Sci-Biology	22	23
B	24 Yr 13 revision week 15.30 Dept Mtg (mod) Data entry point (opens)	25 15.30 SLT	26 Yr10 Zoo Trip– Biology	27	28 Yr10/11 Additional Sci-Chemistry Yr 9 IEP completed Yr 10 IEP completed	29	30
	31 HALF TERM Spring Bank Holiday						



JUNE 2010

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2 HALF TERM	3 Corpus Christi	4	5	6
				→			
A	7 LINK Poetry Fortnight Yr8 Data entry point (closes)	8 15.30 SLT	9	10 Yr10 Tech trip - Fashion Show SLT/HOY DEP Analysis AS exams finish Yr12 A2 teaching starts	11 SE focus: Provision, work scrutiny & h/work review. HoD/HoY DofE Bronze Expedition	12	13
B	14 Yr8/9 Science Exams (to 18/6/10) Yr 10 Tech Trip - Good Food Show, Birmingham	15 15.30 SLT 18.00 Full Governors	16 Yr10/11 Additional Science-Physics	17 15.30-16.30 ELT	18	19	20 Fathers' Day
A	21 Summer Solstice Author Visit Yr9 Annual Reviews Start yr 10 Zoo visit - Biology 15.30 Dept Mtg	22 SE Focus—Outcomes data entry 3 (HOD/HOY) 12.40 Support Staff meeting with Head 15.30 SLT	23 Yr10 RC Surgeons trip	24 Annual Review Day 18.00 Gov Curr & Sch Imp	25 DofE Silver Expedition Yr 8 IEP completed Yr12 teaching ends	26	27
B	28 Yr10/11 Core Science UCAS week 15.30 TLCs	29 St Peter's Day Yr 10 GCSE History trip — Jack the Ripper 15.30 SLT	30 New Intake Day—Yr 8 17.00 Gov. Finance & Premises 18.00 Gov. Staff & Pupils				



JULY 2010

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
B				1 School Sports Day (tbc) Yr 12s finish school Yr 11 Prom	2 Staff Training Day—School Closed for Students	3	4
A	5 Yr 10 Spanish/Art Trip to Barcelona (to 9/7/10) 15.30 Middle Leaders	6 15.30 SLT 15.30-16.30 E-learning Strategy Group Mtg	7 New Intake Day—Yr 7	8 Yr 12 Field Trip to Isle of Wight (Biology)	9 DofE Silver Expedition	10	11
B	12 15.30 Staff Mtg/Training	13 INNOV8 15.30 SLT	14 INNOV8 Yr 10 R C Surgeons trip	15 St Swithin's Day INNOV8 15.30-16.30 ELT	16 Preparation for Yr 7 (tbc) End of KS3 Awards Cere- mony	17	18
A	19 Yr 8 Trip—Paris 15.30 Year Teams	20 Yr 9 Trip—Snowzone 15.30 SLT	21 Yr 9 Trip —Hillingdon	22	23 End of Summer Term	24	25
	26	27	28	29	30	31	



AUGUST 2010

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12 Ramadan (start)	13	14	15
16	17	18	19 GCE (A Level) Results Day	20	21	22
23	24 Raksha Bandhan	25	26 GCSE Results Day	27 Summer Bank Holiday	28	29
30	31					



SEPTEMBER 2010

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
A			1 Start of Autumn Term (tbc)	2	3	4	5
B	6	7	8	9 Rosh Hashanah	10 Eid-ul-Fitr	11	12
A	13	14	15	16	17	18 Yom Kippur	19
B	20	21	22	23 Sukkot Autumn Equinox	24	25	26
A	27	28	29	30			

